

# 312 CHICAGO

## LARGE RESERVATIONS & PRIVATE DINING



312 Chicago is the ideal spot to host your downtown Chicago event. Whether it's an intimate cocktail hour for a dozen VIP business clients, a festive holiday bash with friends, or a lavish wedding reception. Located in the heart of the Theater district between City Hall and The Allegro Royal Sonesta Hotel, 312 Chicago offers a warm setting with all the 'wow' of a downtown Chicago iconic city view, perfect for your special event.

### HOURS OF EVENT OPERATIONS

Tuesday-Saturday

Breakfast: 7:00am-10:00am

Lunch: 11:00am-3:00pm

Dinner: 4:00pm-8:30pm

### LARGE GROUP RESERVATIONS

8-90 guests

12+ guests require pre-fix menu

Credit card guarantee

48-hour cancellation policy

Auto gratuity for 6+ guests: 20%

Auto gratuity for 12+ guests: 25%



For large reservations and private dining inquiries, please contact  
Tammy Henderson at [tammy.henderson@sonesta.com](mailto:tammy.henderson@sonesta.com) or call 312.325.7100





## NORTH MEZZANINE

The semi-private North Mezzanine is ideal for groups of up to 20 guests

Food & Beverage minimums:

- Tuesday - starting minimum at \$300 (depending on mealtime and group size) and \$100 deposit
- Wednesday & Thursday - starting minimum at \$450 (depending on mealtime and group size) and \$200 deposit
- Friday & Saturday - starting minimum at \$900 (depending on mealtime and group size) and \$300 deposit

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Tammy Henderson at [tammy.henderson@sonesta.com](mailto:tammy.henderson@sonesta.com) or call 312.325.7100





## TASTING ROOM

The fully private Tasting Room is ideal for groups of up to 29 guests

Food & Beverage minimums:

- Tuesday - starting minimum at \$550 (depending on mealtime and group size) and \$200 deposit
- Wednesday & Thursday - starting minimum at \$600 (depending on mealtime and group size) and \$400 deposit
- Friday & Saturday - starting minimum at \$1000 (depending on mealtime and group size) and \$500 deposit

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## MEZZANINE

The semi-private Mezzanine can accommodate up to 100 guests utilizing the full Mezzanine and Tasting Room spaces.

up to 100 guests for standing cocktail style

up to 80 guests for sit-down dinner

Food & Beverage minimums:

- Tuesday - starting minimum at \$1100 (depending on mealtime and group size) and \$400 deposit
- Wednesday & Thursday - starting minimum at \$1270 (depending on mealtime and group size) and \$700 deposit
- Friday & Saturday - starting minimum at \$2000 (depending on mealtime and group size) and \$100 deposit

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Tammy Henderson at [tammy.henderson@sonesta.com](mailto:tammy.henderson@sonesta.com) or call 312.325.7100





## FAQ

Can I customize the menu for my private dining event?

Absolutely! Our culinary team will work closely with you to create a personalized menu that suits your preferences, dietary restrictions, and budget.

Is there a rental fee for booking the private dining area?

There is no rental fee for our private dining area. Instead, a 25% gratuity will be added at the time of payment.

Is there a minimum food and beverage requirement for private dining events?

We do have minimum requirements depending on the day of the week, time of day, and the size of your party and menu option desired. Please contact us to discuss your specific needs and availability.

Is parking available for private dining guests?

There is no parking, but there is Valet available at The Allegro Royal Sonesta Hotel at 171 W Randolph Street.

Can I request special dietary accommodations for my guests?

Certainly! Our culinary team is experienced in accommodating various dietary restrictions and preferences including vegetarian, vegan, gluten-free, and food allergies.

How do I move forward and confirm my reservation for my private event?

You can fill out the Event Inquiry form below and one of our team members will be in touch shortly.

Once we receive your response, we'll promptly send you a confirmation form to secure your desired time and space.

Please note that our private dining space is limited and operates on a first-come, first-served basis so we encourage you to finalize your reservation at your earliest convenience.

How does payment work?

We require a credit card deposit which will be sent via a secure online link from our accounting department one week prior to the event. After the event, you will receive another email link for the final payment.

To complete an Event Inquiry form, [CLICK HERE](#) 